



## MLS of Choice Information Sheet/Consent

**IT IS NOTED THAT THE PARTICIPANT (DESIGNATED REALTOR) OR SUBSCRIBER (LICENSEE AFFILIATED WITH FIRM) NAMED IN THIS APPLICATION WILL ABIDE BY THE TERMS OF THIS AGREEMENT AS FOLLOWS:**

- **ENROLLMENT FEES:** The initial participant enrollment fee is \$1000.00. The initial subscriber(s) enrollment fee is \$500.00. No refund of this fee is provided under any circumstances unless the DCBR MLS fails to perform as specified.
- **MONTHLY FEES:** The participant agrees to pay all monthly and quarterly DCBR MLS service fees. The MLS and the Door County Board of REALTORS® may adjust those fees from time to time. Pricing may be changed at any time with no advanced notification. No refunds of these fees will be given unless participant notices the MLS service prior to the next billing cycle of the termination of their participation or of their agent's participation. If there are unused prepaid service fees they will be returned to the participant.
- **THE PARTICIPANT AND THEIR SUBSCRIBER(S):** Shall abide at all time with the bylaws, rules and regulations and policies of the Door County Board of REALTORS® Multiple Listing Service. These may be amended from time to time.
- **ORIENTATION:** Participant and subscriber(s) acknowledge that as a requirement for MLS access they must complete the MLS orientation program either in person or remotely within 30 days of receipt of membership application and payment. Failure to complete this requirement by the participant will result in the discontinuance of MLS services for participant and MLS subscriber(s) affiliated with participant; and require participant and subscriber(s) to submit new application(s) and all applicable fees.
- **ADDITIONAL TRAINING:** Participants and subscribers may also be required, at the discretion of the MLS, to complete additional training of not more than four (4) classroom hours in any (12) twelve month period when deemed necessary by the MLS to familiarize participants and subscribers with system changes or enhancements and/or changes to MLS rules or policies.
- **PARTICIPANT/SUBSCRIBER ACKNOWLEDGES:** The DCBR MLS will maintain a membership file of information which may be shared with other boards/associations where participant and subscriber subsequently hold membership. The file may include but should not be construed as a complete list, violations of the Code of Ethics, pending arbitration requests and/or information related to incomplete or unpaid disciplinary requirements.
- **PARTICIPANT BANKRUPTCY DISCLOSURE:** The participant acknowledges that as a sole proprietor, general partner, or corporate officer of the real estate firm applying for membership is involved in any pending bankruptcy or insolvency proceedings or has been adjudged bankrupt in the past 3 years, The DCBR MLS may require as a condition of membership, that the applicant pay cash in advance for DCBR MLS service fees for up to 1 year from the date membership is approved, or from the date the participant is discharged from bankruptcy (whichever is later) or in the event that bankruptcy proceedings are initiated subsequent to obtaining membership in the DCBR MLS that the participant may be placed on a "cash basis" from the date that bankruptcy is initiated until one (1) year from the date that the participant has been discharged from bankruptcy.
- **PARTICIPANT AGREES:** Participant consents and authorizes the DCBR MLS, through its membership coordinator or otherwise, to invite and receive information and comment about said participant from their Primary Board of REALTORS® and agree that any information and comment furnished to the DCBR MLS by the Primary Board of REALTORS® shall be conclusively deemed to be privileged and not form the basis of any action by participant for slander, libel, or defamation of character.
- **UNAUTHORIZED ACCESS:** Participant and/or subscriber acknowledge that access to the DCBR MLS is solely for the participant and/or subscriber any sharing of this access to any person(s) constitutes a violation of the DCBR MLS rules and regulations and can be subjected to fines and penalties. The participant will be held responsible for their actions and those licensees affiliated with the firm. The participant at their discretion will address these violations with their licensees. However, in the event of a violation, a fine not to exceed \$5,000 may be directed to the participant, said fine to be paid within 30 days of notification to the participant.

**MLS Participant/subscriber Application**

I, the undersigned applicant, hereby make application for membership in the Door County Multiple Listing Service, Inc. The entrance fee shall be paid in full at the time of submitting the application.

I certify that I am a licensed real estate broker and/or licensed real estate appraiser for the State of Wisconsin and an active member in good standing of the Door County Board of REALTORS® or other Wisconsin Local board, the Wisconsin REALTORS® Association, and the National Association of REALTORS®

I certify that I have copies of and agree to abide by the National Associations of REALTORS® Bylaws, and the Bylaws and Rules and Regulations of the Door County Multiple Listing Service Inc. [DCBR MLS Bylaws](#), [DCBR MLS Rules and Regulations](#)

I certify that I actively endeavor to list real property of the type listed on the MLS and/or to accept offers of cooperation and compensation made by listing brokers or agents in the MLS. "Actively" means on a continual and on-going basis during the operation of a participants' real estate business.

Name: \_\_\_\_\_

Real Estate License #: \_\_\_\_\_

National Association NRDS # \_\_\_\_\_

Office Name: \_\_\_\_\_

Main Office Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Web Address: www. \_\_\_\_\_

Residence Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

May the DCBR, WRA or NAR communicate via text message? [ ] Yes [ ] No

Cell phone provider \_\_\_\_\_

Preferred Mailing: [ ] Home [ ] Office

Preferred Phone: [ ] Home [ ] Office [ ] Cell

- Is the Office Address, as stated, your principal place of business? [ ] Yes [ ] No  
If not, or if you have any branch offices, please indicate and give address:

\_\_\_\_\_

- Are you presently a member of any other Association of REALTORS®? [ ] Yes [ ] No
- If yes, name of Association and type of membership held: \_\_\_\_\_
- Have you previously held membership in any other Association of REALTORS®?  
[ ] Yes [ ] No
- If yes, name of Association and type of membership held:  
\_\_\_\_\_
- Have you or your firm been found in violation of state real estate licensing regulations within the last three years? If yes, provide details:  
• \_\_\_\_\_
- Last date (year) of completion of NAR's Code of Ethics training requirement: \_\_\_\_\_
- Date of Birth: \_\_\_\_\_
- How long with current real estate firm? \_\_\_\_\_
- Previous real estate firm (if applicable): \_\_\_\_\_
- Number of years engaged in the real estate business: \_\_\_\_\_

The DCBR MLS Subscribes with SEI Navica for the MLS data base. The following information will be for display and use in the MLS profile and listing sheets. Please provide if different from above

Local Office Address: (this address will show on all listings) \_\_\_\_\_

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Office Phone: ( ) \_\_\_ - \_\_\_\_\_

Office Fax: ( ) \_\_\_ - \_\_\_\_\_

Cell Phone: ( ) \_\_\_ - \_\_\_\_\_

Log in information [www.navicamls](http://www.navicamls)

Username: \_\_\_\_\_ \*

Password: \_\_\_\_\_ \*

Username and Passwords must contain capital, number and characters and must be at least 8 characters long.

The MLS or SEI Navica may from time to time require a forced password reset.

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the DCBR MLS, I shall pay the fees and dues as from time to time established.

By signing below, I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_

**Applications submitted must be complete and include payment of the entrance fee and quarterly service fee.**